

**Rochelle Park Board of Education
Regular Meeting– 8:00 P.M.
February 13, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt, Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others present:

Bert Ammerman, Interim Superintendent/Board Secretary
Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

POLICY #0168 – APPROVAL OF BOARD MINUTES

P1. RESOLVED, that the Rochelle Park Board of Education approves the minutes of the following meetings:

- A. January 5, 2012 Special Public Meeting
- B. January 9, 2012 Caucus Meeting
- C. January 18, 2012 Special Public Meeting
- D. January 18, 2012 Regular Meeting & Executive session

Motion by ____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5200 - ATTENDANCE

P2. RESOLVED: that the Board of Education approves the attendance report for the month of January 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	466	1-6th Grader	2-8 th Graders
Hackensack H.S.	129.5	1-Kndg	1-7 th Grader
Academies /Tech	<u>10</u>		1-2 nd Grader
Total	605.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9286	Possible Days	938
Days Present	8817.5	Days Present	906
Days Absent	478.5	Days Absent	32
% Present	94.9%	% Present	96.5%
% Absent	5.1%	% Absent	3.5%

Motion by ____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #3240 – PROFESSIONAL DEVELOPMENT

P3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Ellen Kobylarz & Tatyana Budanskaya to attend “Genesis Training” on February 15, 2012 in East Brunswick at no cost to the district for registration.

Lorraine O’Rourke to attend “Practical Strategies to Implement the New Common Core Math Standards”, in Fairfield on March 20, 2012 at a cost of \$219.00 to the district for registration.

Masina Puleo to attend “Motivating the Young, Nonverbal Child to Talk: Practical and Functional Strategies to Achieve Positive Outcomes” in Saddle Brook on March 2, 2012 at no cost to the district for registration.

Ellen Lender to attend “Cyber bully Workshop” in Haworth, NJ on March 23, 2012 at no cost to the district for registration.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

P4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the following workshop/conference:

DENNIS MCDONALD \$300.00 for “PROFESSIONAL LEARNING COMMUNITIES” workshop presentation to the Rochelle Park Faculty on February 13, 2012

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #9541 – STUDENT TEACHERS/INTERNS

P5. RESOLVED: that the Board of Education approve the following Junior Practicum Student placement for William Paterson University.

Karla Hernandez -Mrs. Metcalfe

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #4431.1 – FAMILY LEAVE

***P6. RESOLVED: that the Board of Education does hereby approve the request of Mrs. Christine Raimondi to go on maternity leave effective June 1, 2012 until the end of the 2011/2012 school year. Mrs. Raimondi will initiate the Family Leave Act starting in September 2012 for a period of 12 weeks, with an anticipated return date at the end of November 2012.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #4211 HIRING- NON-CERTIFIED PERSONNEL

***P7. RESOLVED: on the recommendation of the Superintendent, that the Board of Education amend the salary for Mrs. Lorraine Cuomo, School Secretary and Purchasing Clerk to \$39,449.00 effective July 1, 2011 to June 30, 2012.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P8. RESOLVED: on the recommendation of the Superintendent, that the Board of Education amends the salary for Mrs. Nathalie Trippeda, Bookkeeper/Secretary to the Business Administrator at an annual salary of \$38,892.00 and to the position of Transportation Clerk at an annual salary of \$7,616.00 and to the position of payroll clerk at an annual salary of \$6,057.00 effective July 1, 2011 to June 30, 2012.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P9. RESOLVED: that on the recommendation of the Superintendent, the Rochelle Park Board of Education amends the salary for Ms. Ellen Kobylarz. Confidential Secretary to the Superintendent, effective July 1, 2011 to June 30, 2012, at an annual salary of \$43,493.00.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P10. RESOLVED: on the recommendation of the Superintendent, that the Board of Education amends the salary for Ms. Tatyana Budanskaya, In-House Technology Coordinating Consultant at a salary of \$60,364.00, effective August 1, 2011 to June 30, 2012.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P11. RESOLVED: on the recommendation of the Superintendent, that the Board of Education appoints Mrs. Lorraine Cuomo to the position of School Secretary and Purchasing Clerk at an annual salary of \$40,238.00 effective July 1, 2012 to June 30, 2013.**

Motion by _____seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P12. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education appoints Mrs. Nathalie Trippeda to the position of Bookkeeper/Secretary to the Business Administrator at an annual salary of \$39,670.00 and to the position of Transportation Clerk at an annual salary of \$7,768.00 and to the position of payroll clerk at an annual salary of \$6,178.00 effective July 1, 2012 to June 30, 2013.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P13. RESOLVED:** that on the recommendation of the Superintendent, the Rochelle Park Board of Education appoints Ellen Kobylarz to the position of Confidential Secretary to the Superintendent, at an annual salary of \$44,363.00 and to the position of Board Recording Secretary at an annual salary of \$7,500.0, effective July 1, 2012 to June 30, 2013.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

***P14. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education appoints Ms. Tatyana Budanskaya to the position of In-House Technology Coordinating Consultant at a salary of \$61,571.00, effective August 1, 2012 to June 30, 2013.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #8210 - SCHOOL YEAR

P15. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the School Calendar for the 2012-2013 school year as submitted.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

P.16. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of January of 2012 for the Rochelle Park School District.

Fire Drill – January 6, 2012
Security Drill- January 11, 2012

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

P.17. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for January 2012 on behalf of the Rochelle Park School District.

January 2012

Reported Incidents: 5
Number of Incidents determined to be HIB: 1
Number of Incidents determined not to be HIB: 4

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

FINANCE AND INSURANCE

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6421 – PAYMENT OF GOODS AND SERVICES

F1. RESOLVED, that the Rochelle Park Board of Education approves the February 2012 Bill List as approved by the Finance Committee, attached and listed below:

	<u>Amount</u>
A) Regular Bills – Fund 11	\$637,262.39
B) Regular Bills – Fund 20	7,545.72
C) Lunch Prgm – Fund 50	19,120.16
D) Enterprise - Fund 51	790.00
TOTAL ALL BILLS	<u>\$664,718.27</u>
February Void Ck	<u>(.00)</u>
TOTAL	\$664,718.27

SUPPORT DOCUMENT 1

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6510 – PAYROLL AUTHORIZATION

F2. RESOLVED: that the Rochelle Park Board of Education approves the February 2012 payroll in the amount of \$408,955.36.

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY # 6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F3. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of December 31, 2011, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

Board Secretary’s Report

F4. RESOLVED: that the Rochelle Park Board of Education accepts the Board Secretary’s Financial Report for the month of December 2011.

SUPPORT DOCUMENT 3

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Treasurer’s Report

F5. RESOLVED: that the Rochelle Park Board of Education accepts the School Treasurer’s Financial Report for the month of December 2011.

ATTACHMENT 4

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Transfers

F6. RESOLVED: that the Rochelle Park Board of Education approves the line item transfers for January 2012.

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
013/1/12			See Attachment	\$354,449.35
TOTAL TRANSFERS				\$354,449.35

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

SUPPORT DOCUMENT 2

POLICY #6111 – SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

F7. Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 , and

Whereas, the Rochelle Park Board of Education desires to apply for this waiver due to the fact that participation in SEMI would not provide a cost benefit to the district based on the projection of the district’s available SEMI reimbursement for the 2012-2013 budget year

Now Therefore Be It Resolved, that the Rochelle Park Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2012-2013 school year.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

**Establishing the Election of Members of the Rochelle Park Board of Education
As the First Tuesday after the First Monday in November**

F8. WHEREAS, P.L. 2011, c.202 (Senate Bill 3148) authorizes a local board of education to change the election date of school board members from the third Tuesday in

April to the first Tuesday after the first Monday in November (the General Election); and

- WHEREAS, Such action requires the adoption of a resolution by a majority vote of a quorum of the local board of education; and
- WHEREAS, P.L. 2011, c. 202 (S-3148) requires that the change in election date remain in effect for four years; and
- WHEREAS, P.L. 2011, c. 202 (S-3148) eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are selected at the General Election; and
- WHEREAS, P.L. 2011, c. 202 (S-3148) requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and
- WHEREAS, The Rochelle Park Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and
- WHEREAS, The Rochelle Park Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November. Now therefore be it
- RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the Rochelle Park Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2012; and be it further
- RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), this change will remain in effect at least through November 2015;
- RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the Rochelle Park Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place in January, 2013; and be it further
- RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), members of the Rochelle Park Board of Education whose terms would have expired by May 1, 2012 will continue to serve in office until the January 2013 organization meeting; and be it further
- RESOLVED, That this resolution be transmitted to Governor Christopher Christie, Lieutenant Governor/Secretary of State Kimberly M. Guadagno; Richard E. Constable, III, Acting Commissioner, Department of Community Affairs; Robert F. Giles, Director, Division of Elections, Department of State; John S. Hogan, Bergen

County Clerk; the Bergen County Board of Elections; Christopher Cerf, Acting Commissioner of Education; the Division of Finance, New Jersey Department of Education; and Robert Gilmartin, Executive County Superintendent for Bergen County; and be it further

RESOLVED, That a copy of this resolution be provided to the New Jersey School Boards Association.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

F9. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approve an additional payment to the Fair Lawn Board of Education in the amount of Seven thousand five hundred dollars. (\$7,500.00) for the 2011/2012 school year.

Motion by _____, seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #7510 – USE OF SCHOOL FACILITIES

F10. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
Rochelle Park Baseball (Babe Ruth)	Games/Ballfield	Wednesdays and Fridays – April 4 th thru May 30 th , 2012 6PM to 8PM Mondays, Wednesdays and Fridays – June 1 st thru June 29 th . 5PM to 8PM Saturdays – April 7 th through June 30 th – from 2PM to 6PM- With the understanding that Midland School Baseball/Softball has priority over use of the fields.	None
Bergen County Council of PTA	ABC's of PTA Training/Multi Purpose Room	Wednesday, June 6, 2012 from 6PM to 10PM	None

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Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

VIII. Reports – Committee Action Items

2011-2012 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs.Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello,
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs.Verhasselt, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Lauerman	Mr. Scully, Alternate
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos, Alternate

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

The next Budget Meeting will be held on Monday, February 29, 2012 in the Media Center at 7:00 P.M. The next Caucus Meeting will be held on Monday, March 5, 2012 at 7:30 P. M. in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

RV SA TC JE ML MS PB